



## **REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE – 20TH SEPTEMBER 2016**

**SUBJECT: REGENERATION AND ENVIRONMENT SCRUTINY COMMITTEE  
FORWARD WORK PROGRAMME**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151  
OFFICER**

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### **1. PURPOSE OF REPORT**

1.1 To report the Regeneration and Environment Scrutiny Committee Forward Work Programme.

### **2. SUMMARY**

2.1 Forward Work Programmes are essential to ensure that Scrutiny Committee agendas reflect the strategic issues facing the Council and other priorities raised by Members, the public or stakeholders.

### **3. LINKS TO STRATEGY**

3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation.

### **4. THE REPORT**

4.1 The Regeneration and Environment Scrutiny Committee forward work programme includes all reports that were identified at the Scrutiny Committee meeting on 28th June 2016. The work programme outlines the reports planned for the period September 2016 to April 2017.

4.2 The forward work programme is made up of reports identified by Officers and Members and has been prioritised into three priority areas, priority 1, 2 or 3. Members are asked to consider the work programme alongside the Cabinet work programme and suggest any changes before it is finalised and published on the Council website. Scrutiny Committee will review this work programme at every meeting going forward alongside any changes to the Cabinet work programme or report requests.

4.3 The Regeneration and Environment Scrutiny Committee Forward Work Programme is attached at Appendix 1. The Cabinet work programme is attached at Appendix 2.

### **5. EQUALITIES IMPLICATIONS**

5.1 There are no specific equalities implications arising as a result of this report.

## **6. FINANCIAL IMPLICATIONS**

6.1 There are no specific financial implications arising as a result of this report.

## **7. PERSONNEL IMPLICATIONS**

7.1 There are no specific personnel implications arising as a result of this report.

## **8. CONSULTATIONS**

8.1 There are no consultation responses that have not been included in this report.

## **9. RECOMMENDATIONS**

9.1 That Members consider any changes and agree the final forward work programme prior to publication.

## **10. REASONS FOR THE RECOMMENDATIONS**

10.1 To improve the operation of scrutiny.

## **11. STATUTORY POWER**

11.1 The Local Government Act 2000.

Author: Catherine Forbes-Thompson, Interim Head of Democratic Services  
Consultees: Gail Williams, Interim Head of Legal Services and Monitoring Officer

### Appendices:

Appendix 1 Regeneration and Environment Scrutiny Committee Forward Work Programme  
Appendix 2 Cabinet Work Programme

Regeneration & Environment Scrutiny Committee Forward Work Programme  
**APPENDIX 1**

| <b>Regeneration &amp; Environment Scrutiny Committee Forward Work Programme September 2016 to April 2017</b> |   |   |                              |
|--|---|---|------------------------------|
| <b>Meeting Date: 20 September 2016</b>   |   |   |                              |
| <b>Subject</b>   | <b>Purpose</b>  | <b>Key Issues</b>   | <b>Witnesses</b>             |
| Waste Collection review and Proposed Minor Changes to Current Collection Methods for Food/Garden Waste (P1)  | To update the Committee on the work of the WG Collaborative Change Programme (CCP) in exploring waste collection change options, the Business Improvement Programme and Welsh Audit Office (WAO) examination of the CCP work and its assumptions. | <ul style="list-style-type: none"> <li>• Outline of history of CCP, collection issues and reasons for considering change.</li> <li>• BIP Project scope &amp; progress to date.</li> <li>• WAO findings.</li> <li>• Next steps.</li> </ul> | Mark S Williams              |
| Communities First: Current Status and Considerations for Proposals post 31 <sup>st</sup> March 2017. (P2)    | To review the Communities First (CF) programme to date and highlight key changes, challenges and uncertainties which have arisen in the past delivery year.<br>To consult on grant bid proposals.   | The report will take into account that the Welsh Government funding criteria and programme priorities remain to be published.<br>It will also detail the processes undertaken to identify the proposals for the bid.                      | Tina McMahon<br>Dave Whetter |
| Interment of Cremated Remains (P3)   | Pre-decision  | Clarification on the £505 interment fee for the interment of cremated remains in re-opened graves (which forms part of the burial vault charge) together with the 50-year period for the Grant of Exclusive Right of Burial.              | Mark S Williams              |

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| <b>Meeting Date: 1 November 2016</b> |  |   |                               |
|--------------------------------------|--|---|-------------------------------|
| <b>Subject</b>                       | <b>Purpose</b>   | <b>Key Issues</b>   | <b>Witnesses</b>              |
| Highway Asset Management Plan (P1)   | Pre-decision   | To update on the current All Wales approach to Asset Management and seek endorsement for CCBC's development of its Highways Asset Management Plan                             | Terry Shaw                    |
| Highway Maintenance Plan (P2)        | Pre-decision   | To seek endorsement of the Council's approach to maintaining its highway  | Highway Maintenance Plan (P1) |
| Environment Budget update (P3)       | Briefing report in relation to Service Revenue Budget Monitoring for 2016/17.  | Service provision and delivery remaining within budget funding for the financial year and highlighting any ongoing budget pressures.  | Mike Eedy                     |
| Leisure Review Proposals (P4)        | To update the Committee on the outcome of the Sport & Leisure Review (s) agreed by the Committee at its June 2016 meeting. | <ul style="list-style-type: none"> <li>• Completion of BIP review and findings/ outcomes.</li> <li>• Next steps in terms of adoption of strategy by the Authority.</li> </ul> | Mark S Williams               |

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| <b>Meeting Date: 13 December 2016</b>   |  |   |  |
|---|--|---|--|
| <b>Subject</b>  | <b>Purpose</b>   | <b>Key Issues</b>   | <b>Witnesses</b>   |
| Car Parking Review (P1)   | To bring forward report and recommendations of the task and finish group.                        | To be determined from the task and finish group outcomes.   | Terry Shaw<br>Clive Campbell<br>Chair of Task and Finish group |
| Review of Street Lighting Changes (P2)  |  |   |  |
| Report to consider the possibility of reintroducing free replacement bins. (P3) | To bring forward a report to consider the current charging policy in respect of replacement bins | To examine the current policy of charging for replacement bins; options to consider discretionary considerations for elderly, etc. Offer suggested alternative methods to raise funds or where savings could be made. | Mark S Williams  |
| City Deal Update (P4)   | To provide an update on City Deal developments.  | <ul style="list-style-type: none"> <li>• Details to be confirmed nearer the date.</li> </ul>  | Christina Harry  |

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| <b>Meeting Date: 14 February 2017</b> |  |   |  |
|---------------------------------------|--|---|--|
| <b>Subject</b>                        | <b>Purpose</b>   | <b>Key Issues</b>   | <b>Witnesses</b>   |
| Environment Budget Update (P1)        | Briefing report in relation to Service Revenue Budget Monitoring for 2016/17.              | Service provision and delivery remaining within budget funding for the financial year and highlighting any ongoing budget pressures   | Mike Eady  |
| Road Speed Review (P2)                | To explain the Speed review process to Members and advise of the outcomes and way forward. | Highlight those stretches of the Council's highway network that will be changing speed restrictions.  | Terry Shaw<br>Clive Campbell   |
| Vibrant Viable Places Proposal (P3)   | To consult on the Viable Vibrant Places (VVP) grant bid proposals.                         | The report will outline the Welsh Government (WG) VVP funding criteria and submission timetable which currently waits to be published. It will detail the bid being made by CCBC for funding to engage the local community in a range of social, environmental and economic projects. | Awaiting for confirmation from WG. Anticipated the following officers will attend:<br>Tina McMahon<br>Jane Roberts-Waite<br>Dave Whetter |
|                                       |  |   |  |

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| <b>Meeting Date: 28 March 2017</b> |   |  |                  |
|------------------------------------|---|--|------------------|
| <b>Subject</b>                     | <b>Purpose</b>                                  | <b>Key Issues</b>  | <b>Witnesses</b> |
| City Deal Update (P1)              | To provide an update on City Deal developments. | <ul style="list-style-type: none"><li>• Details to be confirmed nearer the date.</li></ul> | Christina Harry  |
|                                    |   |  |                  |
|                                    |   |  |                  |
|                                    |   |  |                  |

(Key P1,2,3,4 – Priority 1,2,3 or 4)

## Cabinet Forward Programme

### APPENDIX 2

| 21ST SEPTEMBER 2016  | Key Issues   | Service Area                          |
|--|--|---------------------------------------|
| <p>Fochriw Community Centre – Youth Service Provision</p> <p><b>Canolfan Gymunedol Fochriw – Darpariaeth Gwasanaeth Ieuenctid</b></p>  | <p>To consider a proposal to undertake adaptations to the community centre to enhance Youth Service provision on site. Report to consider utilising the £126,000 set aside in the 2013/14 Education capital programme to develop the centre by providing a building extension.</p> | <p>Education</p>                      |
| <p>Waste Collection and Proposed Minor Changes to Current Collection Arrangements for Food/Garden Waste.</p> <p><b>Adolygiad o Gasglu Gwastraff a Newidiadau Mân Arfaethedig i Reoliadau Trefniadau Casglu presennol ar gyfer Gwastraff Bwyd / Gardd</b></p> | <p>To update the Committee on the work of the WG Collaborative Change Programme (CCP) in exploring waste collection change options, the Business Improvement Programme and Welsh Audit Office (WAO) examination of the CCP work and its assumptions.</p>                           | <p>Community and Leisure Services</p> |
| <p>Interment of Cremated Remains</p> <p><b>Claddu Gweddillion Amlogedig</b></p>  | <p>Clarification on the £505 interment fee for the interment of cremated remains in re-opened graves (which forms part of the burial vault charge) together with the 50-year period for the Grant of Exclusive Right of Burial.</p>  | <p>Community and Leisure Services</p> |



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| 5TH OCTOBER 2016  | Key Issues  | Service Area                  |
|---|---|-------------------------------|
| Performance Report<br><br><b>Adroddiad Perfformiad</b>  | To present to Cabinet the Council's Performance Report for 2015/16 and to seek the views and approval of Cabinet prior to its presentation to Council on 11th October 2016.   | Public Protection             |
| Collaboration of Visual Impairment Service, Hearing Impaired Service and Speech and Language Service (ComIT)<br><br><b>Cydweithrediad y Gwasanaeth Nam ar y Golwg, y Gwasanaeth Nam ar y Clyw a'r Gwasanaeth Iaith a Lleferydd</b>                            | Currently Torfaen host the hearing impaired service and speech & language service (ComIT) and Caerphilly host the visual impairment service. Over the past three years all three services have moved to share the same location (Brecon House in Llantarnam ) and in 2015 an overall manager of the three services was appointed.<br><br>SEWC Directors have already agreed in principle to a full amalgamation, with one local authority hosting the three services. | Education                     |
| Welsh Government Town Centre Loans<br><br><b>Benthyciadau Canol Trefi Llywodraeth Cymru</b>   | The purpose of the report will be to seek approval from Cabinet for the expansion of the current WG town centre loan scheme currently targeted at Rhymney into an additional two town centres   | Planning and Regeneration     |
| <b>CABINET AS TRUSTEES OF DAFYDD WILLIAMS PARK, CAERPHELLY</b>  |   |                               |
| Cabinet as Trustee of Dafydd Williams Park Caerphilly - titled - Neuadd Parc Hall - Dafydd Williams Park Caerphilly<br><br><b>Cabinet fel Ymddiriedolwr dros Barc Dafydd Williams, Caerffili – teitl - Neuadd Parc Hall – Parc Dafydd Williams, Caerffili</b> |   | Legal and Democratic Services |

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| 19TH OCTOBER 2016   | Key Issues  | Service Area        |
|---|---|---------------------|
| Winter Service Plan Endorsement.<br><br><b>Cymeradwyaeth Cynllun Gwasanaeth y Gaeaf</b>                                   | To seek endorsement of the council's annual approach to Winter Maintenance.   | Engineering Service |
| Capital Outturn Report 15/16<br><br><b>Adroddiad Alldro Cyfalaf 15/16</b>   | This report will provide details of actual capital expenditure against the approved Capital Programme for the 2015/16 financial year. The report will include details of overspends on a small number of schemes along with proposals to fund these overspends. These proposals will require Cabinet approval.  | Corporate Finance   |
| Review of arrangements to address external audit, inspection and regulation recommendations and proposals for improvement | Cabinet will be presented with the Wales Audit Office (WAO) Review of arrangements to address external audit, inspection and regulation recommendations and proposals for improvement report for Caerphilly CBC. The review work on which the report is based follows a WAO audit of the Authority in 2015. The report being presented to Cabinet will include details of the key findings of the review and proposals for improvement made by WAO. There will also be a list of actions that the Authority is looking to undertake to address the proposals for improvement. | Internal Audit      |
| Review of Corporate Governance Arrangements   | Narrative Required  | Corporate Services  |
| 2ND NOVEMBER 2016   | Key Issues  | Service Area        |
| Write-off of Debts above £20,000 (Possibly Exempt, subject to PIT)<br><br><b>Dileu Dyledion dros £20,000</b>              | In accordance with the Council's previously approved write-off procedure, Cabinet will be asked to consider a report recommending the write-off of 3 individual outstanding debts each exceeding £20,000.   | Corporate Finance   |

## Cabinet Forward Programme

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| 16TH NOVEMBER 2016   | Key Issues   | Service Area         |
|--|--|----------------------|
| Highway Asset Management Plan<br><b>Cynllun Cynnal a Chadw'r Priffyrdd.</b>  | To update on the current All Wales approach to Asset Management and seek endorsement for CCBC's development of its Highways Asset Management Plan  | Engineering Services |
| Mid-Year Budget Monitoring (Whole Authority)<br><b>Monitro Cabol Blwyddyn Cyllideb 2015/16</b>                                     | This report will provide details of projected whole-Authority revenue expenditure for 2016/17 along with details of any significant issues arising. The report will also update Cabinet on progress in delivering approved savings for the 2016/17 financial year. | Corporate Finance    |
| Highway Maintenance Plan.<br><b>Cynllun Cynnal a Chadw'r Priffyrdd.</b>  | To seek endorsement of the Council's approach to maintaining its highway network.  | Engineering          |
| 14TH DECEMBER 2016   | Key Issues   | Service Area         |
| Council Tax Base<br><b>Sylfaen Treth y Cyngor</b>  |  | Corporate Finance    |
| Treasury Management - Review of MRP Policy.<br><b>Rheolaeth Y Trysorlys – Adolygiad o'r Polisi Isafswm y Ddarpariaeth Refeniw.</b> | This report will set out options for revising the Minimum Revenue Provision (MRP) Policy to identify potential savings to support the Medium Term Financial Plan (MTFP).   | Corporate Finance    |